

# Hartford Township

---

## Regular & Reorganization Meeting

Date: Tuesday, January 3, 2017  
Time: 6:00 P.M.  
Location: Township Building  
Present: Becky Whitman: Chairman  
Mike Bridge: Vice Chairman  
Phil Wilhelm: Trustee  
Kristine Wilson: Fiscal Officer

---

Becky called the meeting to order with the Pledge of Allegiance. Becky turned the meeting over to Kristine to conduct the election of Hartford Township Board of Trustees Chairman.

**MOTION 1-17: RESOLVED, TO NOMINATE REBECCA WHITMAN FOR CHAIRMAN FOR THE YEAR 2017.**

Motion by Mr. Bridge  
Second by Mr. Wilhelm  
Roll Call: Wilhelm Yes  
Whitman Abstain  
Bridge Yes

Motion Carried

**MOTION 2-17: RESOLVED, TO NOMINATE MIKE BRIDGE FOR VICE-CHAIRMAN FOR THE YEAR 2017.**

Motion by Mr. Wilhelm  
Second by Mrs. Whitman  
Roll Call: Wilhelm Yes  
Whitman Yes  
Bridge Abstain

Motion Carried

Kristine turned the meeting over to Chairman Whitman to conduct the remaining business of the reorganization meeting.

**MOTION 3-17: RESOLVED, THAT MIKE BRIDGE IS HARTFORD TOWNSHIP'S REPRESENTATIVE TO THE TRUMBULL COUNTY HEALTH DISTRICT ADVISORY COUNCIL FOR 2017.**

Motion by Mr. Wilhelm  
Second by Mrs. Whitman  
Roll Call: Wilhelm Yes  
Whitman Yes  
Bridge Yes

Motion Carried

**MOTION 4-17: RESOLVED, THAT PHIL WILHELM IS HARTFORD TOWNSHIP'S REPRESENTATIVE TO THE TRUMBULL COUNTY EMERGENCY MANAGEMENT ADVISORY BOARD FOR 2017.**

Motion by Mrs. Bridge  
Second by Mrs. Whitman  
Roll Call: Wilhelm Yes  
Whitman Yes

Bridge Yes  
Motion Carried

**MOTION 5-17: RESOLVED, TO ACCEPT THE MINUTES OF THE END OF YEAR MEETING HELD ON DECEMBER 27, 2016 AS REVISED.**

Motion by Mr. Bridge  
Second by Mr. Wilhelm  
Roll Call: Wilhelm Yes  
Whitman Yes  
Bridge Yes  
Motion Carried

**MOTION 6-17: RESOLVED, TO SET THE WAGES FOR THE TRUSTEES AND FISCAL OFFICER FOR 2017 IN ACCORDANCE WITH THE ORC.**

Motion by Mr. Wilhelm  
Second by Mr. Bridge  
Roll Call: Wilhelm Yes  
Whitman Yes  
Bridge Yes  
Motion Carried

**MOTION 7-17: RESOLVED, TO CHANGE THE MILEAGE RATE FROM \$0.54 PER MILE TO THE RATE ESTABLISHED BY THE COUNTY AT THEIR REORGANIZATION MEETING.**

Motion by Mr. Bridge  
Second by Mr. Wilhelm  
Roll Call: Wilhelm Yes  
Whitman Yes  
Bridge Yes  
Motion Carried

**MOTION 8-17: RESOLVED, TO APPROVE WARRANTS #9771-9777 FOR 12/28/16 – 12/31/16 AS PRESENTED.**

Motion by Mr. Bridge  
Second by Mr. Wilhelm  
Roll Call: Wilhelm Yes  
Whitman Yes  
Bridge Yes  
Motion Carried

Chief Manes and the Trustees presented Officer Theresa Hartman with two certificates of recognition her efforts and time spent raising donations/gifts for the children of Hartford Township at Christmas. Officer Hartman discussed continuing the event each year, and also creating a “police association” which helps raise money for events and needed items by the police department.

**MOTION 9-17: RESOLVED, TO APPROVE THE DATES FOR THE FOLLOWING MEETINGS WHICH ARE HELD AT THE TOWNSHIP MUNICIPAL BUILDING/FIRE HALL.**

Motion by Mr. Bridge  
Second by Mr. Wilhelm  
Roll Call: Wilhelm Yes  
Whitman Yes  
Bridge Yes  
Motion Carried

**BOARD OF TRUSTEES:**

MEETINGS ARE IN HELD MONTHLY IN THE EVENING PER THE FOLLOWING SCHEDULE:

<b>Meeting</b>	<b>Date</b>	<b>Day</b>	<b>Time</b>
Regular	2/7/2017	Tuesday	7:00
Regular	3/7/2017	Tuesday	7:00
Regular	4/4/2017	Tuesday	7:00
Regular	5/2/2017	Tuesday	7:00
Regular	6/6/2017	Tuesday	7:00
Regular	7/5/2017	Wednesday	7:00
Regular	8/1/2017	Tuesday	7:00
Regular	9/5/2017	Tuesday	7:00
Regular	10/3/2017	Tuesday	7:00
Regular	11/7/2017	Tuesday	7:00
Regular	12/5/2017	Tuesday	7:00
Regular	12/27/2017	Wednesday	7:00
Regular	1/3/2018	Wednesday	6:00

**ZONING COMMISSION:**

MEETINGS ARE HELD IN THE EVENING PER THE FOLLOWING:

<b>Meeting</b>	<b>Date</b>	<b>Day</b>	<b>Time</b>
Regular	1/16/2017	Monday	7:00
Regular	2/20/2017	Monday	7:00
Regular	3/20/2017	Monday	7:00
Regular	4/17/2017	Monday	7:00
Regular	5/15/2017	Monday	8:00
Regular	6/19/2017	Monday	8:00
Regular	7/17/2017	Monday	8:00
Regular	8/21/2017	Monday	8:00
Regular	9/18/2017	Monday	8:00
Regular	10/16/2017	Monday	8:00
Regular	11/20/2017	Monday	7:00
Regular	12/18/2017	Monday	7:00

**ZONING BOARD OF APPEALS**

MEETINGS HELD QUARTERLY, THE FIRST MONDAY OF THOSE MONTHS STARTING AT 7:00 P.M. THE CALENDAR IS AS FOLLOWS:

<b>Meeting</b>	<b>Date</b>	<b>Day</b>	<b>Time</b>
Regular	4/3/2017	Monday	7:00
Regular	7/3/2017	Monday	7:00
Regular	10/2/2017	Monday	7:00
Regular	1/5/2017	Monday	7:00

**HISTORICAL SOCIETY**

THE CALENDAR OF MEETINGS IS AS FOLLOWS TO BE HELD AT THE FIRE DEPARTMENT MEETING ROOM:

Meeting	Date	Day	Time
Regular	2/27/2017	Monday	7:00
Regular	3/27/2017	Monday	7:00
Regular	4/24/2017	Monday	7:00
Regular	8/28/2017	Monday	7:00
Regular	9/25/2017	Monday	7:00
Regular	10/23/2017	Monday	7:00
Regular	11/27/2017	Monday	7:00

**APPLE FESTIVAL:**

The Apple Festival is scheduled for September 15-17<sup>th</sup>, 2017. Meeting dates are as follows:

Meeting	Date	Day	Time
Regular	1/17/2017	Tuesday	7:00
Regular	2/21/2017	Tuesday	7:00
Regular	3/21/2017	Tuesday	7:00
Regular	4/18/2017	Tuesday	7:00
Regular	5/16/2017	Tuesday	7:00
Regular	6/20/2017	Tuesday	7:00
Regular	7/18/2017	Tuesday	7:00
Regular	8/15/2017	Tuesday	7:00
Regular	8/29/2017	Tuesday	7:00
Regular	9/6/2017	Wednesday	7:00
Regular	9/12/2017	Tuesday	7:00

**PARK COMMITTEE:**

Meeting	Date	Day	Time
Regular	1/18/2017	Wednesday	7:30
Regular	2/15/2017	Wednesday	7:30
Regular	3/15/2017	Wednesday	7:30
Regular	4/19/2017	Wednesday	7:30
Regular	5/17/2017	Wednesday	7:30
Regular	6/21/2017	Wednesday	7:30
Regular	7/19/2017	Wednesday	7:30
Regular	8/16/2017	Wednesday	7:30
Regular	9/20/2017	Wednesday	7:30
Regular	10/18/2017	Wednesday	7:30
Regular	11/15/2017	Wednesday	7:30
Regular	12/20/2017	Wednesday	7:30

**MAINTENANCE WORKSHOPS:**

<b>Meeting</b>	<b>Date</b>	<b>Day</b>	<b>Time</b>
Workshop	1/21/2017	Saturday	8:00 a.m.
Workshop	4/29/2017	Saturday	8:00 a.m.
Workshop	7/29/2017	Saturday	8:00 a.m.
Workshop	10/28/2017	Saturday	8:00 a.m.

**MOTION 10-17: RESOLVED, TO APPROVE THE USE OF THE TOWNSHIP BUILDING FOR MEETINGS BY THE BOYSCOUTS ON THE 4<sup>TH</sup> TUESDAY OF EACH MONTH @ 6:30 PM.**

Motion by Mr. Wilhelm

Second by Mr. Bridge

Roll Call: Wilhelm Yes  
Whitman Yes  
Bridge Yes

Motion Carried

**MOTION 11-17: RESOLVED, TO APPROVE THE USE OF THE PARK BY THE APPLE FESTIVAL COMMITTEE FOR THE ANNUAL FESTIVAL SEPTEMBER 15<sup>TH</sup>, 16<sup>TH</sup>, AND 17<sup>TH</sup>, 2017.**

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call: Wilhelm Yes  
Whitman Yes  
Bridge Yes

Motion Carried

**MOTION 12-17: RESOLVED, TO WAIVE THE FEES FOR THE USE OF THE PARK AND FIRE HALL FOR THE 2017 APPLE FESTIVAL.**

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call: Wilhelm Yes  
Whitman Yes  
Bridge Yes

Motion Carried

**MOTION 13-17: RESOLVED, THAT THE BOARD OF TRUSTEES SHALL CONDUCT ITS MEETINGS IN FULL COMPLIANCE WITH THE OHIO SUNSHINE LAW AND ACCORDINGLY ESTABLISHES THE FOLLOWING RULES FOR THE SCHEDULING AND NOTICE OF ALL MEETINGS: 1) REGULAR MEETINGS OF THE BOARD OF TRUSTEES SHALL BE HELD ON THE FIRST TUESDAY OF EVERY MONTH AND NOTICE OF SAID MEETINGS SHALL BE POSTED ON THE TOWNSHIP BULLETIN BOARD. 2) NOTICE OF SPECIAL MEETINGS OF THE BOARD OF TRUSTEES SHALL BE GIVEN BY POSTING ADVANCED WRITTEN NOTICE ON A BULLETIN BOARD OR SIGN PROVIDED FOR THAT PURPOSE. ADDITIONALLY, NOTICE OF ALL SPECIAL MEETINGS SHALL BE GIVEN TO THE YOUNGSTOWN VINDICATOR, WARREN TRIBUNE CHRONICLE, AND ANY OTHER NEWSPAPER THAT REQUESTS THE SAME AT LEAST 24 HOURS IN ADVANCE OF THE MEETING, EXCEPT IN AN**

**EMERGENCY IN WHICH CASE THE NOTICE SHALL BE GIVEN AS SOON AS PRACTICABLE. ADDITIONALLY, THE TOWNSHIP WILL PROVIDE ADVANCE WRITTEN NOTICE OF SPECIAL MEETINGS TO ANYONE WHO PROVIDES THE TOWNSHIP WITH PRE-PAID POSTAGE, SELF-ADDRESSED ENVELOPES OR POST CARDS.**

Motion by Mr. Bridge  
Second by Mr. Wilhelm  
Roll Call: Wilhelm Yes  
Whitman Yes  
Bridge Yes  
Motion Carried

**MOTION 14-17: RESOLVED, TO GO INTO EXECUTIVE SESSION TO DISCUSS THE APPOINTMENTS AND WAGES OF EMPLOYEES.**

Motion by Mr. Bridge  
Second by Mr. Wilhelm  
Roll Call: Wilhelm Yes  
Whitman Yes  
Bridge Yes  
Motion Carried

The Trustees went into executive session at 6:40 p.m.

**MOTION 15-17: RESOLVED, TO RETURN FROM EXECUTIVE SESSION.**

Motion by Mr. Bridge  
Second by Mr. Wilhelm  
Roll Call: Wilhelm Yes  
Whitman Yes  
Bridge Yes  
Motion Carried

The Trustees returned from executive session at 7:17 pm.

**MOTION 16-17: RESOLVED, TO RETAIN JIM DAVIES AS THE ZONING INSPECTOR AT A RATE OF \$900.00/MONTH PLUS MILEAGE AND COURT TIME @ \$20/HR.**

Motion by Mr. Bridge  
Second by Mr. Wilhelm  
Roll Call: Wilhelm Yes  
Whitman Yes  
Bridge Yes  
Motion Carried

**MOTION 17-17: RESOLVED, TO COMPENSATE MEMBERS OF THE ZONING COMMISSION AND ZONING BOARD OF APPEALS AT A RATE OF \$40.00/MTG.**

Motion by Mr. Bridge  
Second by Mr. Wilhelm  
Roll Call: Wilhelm Yes  
Whitman Yes  
Bridge Yes

**MOTION 18-17: RESOLVED, TO KEEP THE ZONING OFFICE HOURS ON MONDAYS FROM 7:00 PM – 8:00 P.M. IF THE OFFICE HOURS FALL ON A HOLIDAY, THEY ARE THEN RESCHEDULED FOR THE NEXT EVENING, SAME TIME.**

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call:	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

**MOTION 19-17: RESOLVED, TO RETAIN BILL BURNS ON THE ZONING BOARD THROUGH 12/31/2021.**

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call:	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

The Trustees did not receive a notification from Cindy Whitman to continue her position with the Board of Zoning Appeals. Kristine will advertise the open position.

**MOTION 20-17: RESOLVED, TO RETAIN CHIEF MANES AND THE CURRENT OFFICERS AT THE FOLLOWING RATES:**

<b>CHIEF:</b>	<b>\$925.00/MONTH</b>
<b>OFFICERS:</b>	<b>\$11.25/HR</b>
<b>SERGEANTS:</b>	<b>\$11.50/HR</b>
<b>LEIUTENANT</b>	<b>\$11.75/HR</b>
<b>OFF DUTY:</b>	<b>\$20.00/HR</b>
<b>EQUIPMENT ALLOWANCE:</b>	<b>\$250.00/OFFICER, WITH A STIPULATION THAT THE POLICE OFFICERS MUST PAY FOR THEIR EQUIPMENT UP FRONT, AND TURN IN A RECEIPT FOR REIMBURSEMENT.</b>

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call:	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

**POLICE REPORT:**

Chief Manes presented his report for the month of December as written. A copy of the report was given to the Trustees and Fiscal Officer.

**MOTION 21-17: RESOLVED, TO CONTINUE THE CURRENT CONTRACT FOR POLICE PROTECTION WITH THE VILLAGE OF ORANGEVILLE.**

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call: Wilhelm Yes  
Whitman Yes  
Bridge Yes

Motion Carried

**FIRE REPORT:**

Becky read the fire report for the month of December: 19 EMS, 1 Structure Fire, 1 MVA, 2 Alarm Drops, 1 Service Call, and 1 Gas Leak for a total of 25 calls. Beck also received a copy of the new contract signed by the Brookfield Trustees.

**GENERAL MAINTENANCE:**

**MOTION 22-17: RESOLVED, TO RETAIN JIM BEERS AS THE GENERAL MAINTENANCE SUPERVISOR AT A RATE OF \$17.00/HR, HOLIDAY RATE @ \$25.50/HR, AND AN EQUIPMENT/CLOTHING ALLOWANCE OF \$300.00/YEAR.**

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call: Wilhelm Yes  
Whitman Yes  
Bridge Abstain

Motion Carried

**MOTION 23-17: RESOLVED, TO RETAIN TOM PUCAK AS THE GENERAL MAINTENANCE LABORER AT A RATE OF \$14.25/HR, HOLIDAY RATE OF \$21.37/HR, AND EQUIPMENT/CLOTHING ALLOWANCE OF \$300.00/YEAR.**

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call: Wilhelm Yes  
Whitman Yes  
Bridge Yes

Motion Carried

**MOTION 24-17: RESOLVED, TO MAINTAIN CINDY BEERS AS TOWNSHIP CUSTODIAN AT A RATE OF \$10.50/HOUR.**

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call: Wilhelm Yes  
Whitman Yes  
Bridge Abstain

Motion Carried

**MOTION 25-17: RESOLVED, TO MAINTAIN A BACKHOE OPERATOR DIG RATE AT 1½ TIMES REGULAR HOURLY WAGE OF THE INDIVIDUAL.**

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call: Wilhelm Yes  
Whitman Yes  
Bridge Abstain

Motion Carried



**GENERAL MAINTENANCE:**

- The installation of the new locks is completed.
- The impound lot is almost completed.
- Jim purchased the new laptop for the Road & Bridge Department for \$449.00.
- Jim discussed the erosion of the ditch on Cadwallader-Sonk.

**MOTION 26-17: RESOLVED, TO RETAIN ATTORNEY FINAMORE AS COUNSEL FOR GENERAL TOWNSHIP BUSINESS AT HIS CURRENT RATES.**

Motion by Bridge

Second by Mr. Wilhelm

Roll Call:	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

The Trustees discussed purchasing new chairs at the Township Building.

**MOTION 27-17: RESOLVED, TO ADJOURN MEETING.**

Motion by Mr. Wilhelm

Second by Mr. Bridge

Roll Call:	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

\_\_\_\_\_  
Fiscal Officer

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Trustees