

Hartford Township

Regular & Reorganization Meeting

Date: Wednesday, January 3, 2018
Time: 6:00 P.M.
Location: Township Building
Present: Becky Whitman: Chairman
Mike Bridge: Vice Chairman
Phil Wilhelm: Trustee
Kristine Wilson: Fiscal Officer

Becky Whitman called the meeting to order with the Pledge of Allegiance. Kristine gave the oath of office to Trustee Whitman and Trustee Bridge. Becky turned the meeting over to Kristine to conduct the election of the Hartford Township Board of Trustees Chairman and Vice Chairman.

MOTION 1-18: RESOLVED, TO NOMINATE REBECCA WHITMAN FOR CHAIRMAN FOR THE YEAR 2018.

Motion by Mr. Bridge
Second by Mr. Wilhelm
Roll Call: Wilhelm Yes
Whitman Abstain
Bridge Yes

Motion Carried

MOTION 2-18: RESOLVED, TO NOMINATE MIKE BRIDGE FOR VICE-CHAIRMAN FOR THE YEAR 2018.

Motion by Mr. Wilhelm
Second by Mrs. Whitman
Roll Call: Wilhelm Yes
Whitman Yes
Bridge Abstain

Motion Carried

Kristine turned the meeting over to Chairman Whitman to conduct the remaining business of the reorganizational meeting.

MOTION 3-18: RESOLVED, THAT MIKE BRIDGE IS HARTFORD TOWNSHIP'S REPRESENTATIVE TO THE TRUMBULL COUNTY HEALTH DISTRICT ADVISORY COUNCIL FOR 2018.

Motion by Mr. Wilhelm
Second by Mrs. Whitman
Roll Call: Wilhelm Yes
Whitman Yes
Bridge Yes

Motion Carried

MOTION 4-18: RESOLVED, THAT PHIL WILHELM IS HARTFORD TOWNSHIP'S REPRESENTATIVE TO THE TRUMBULL COUNTY EMERGENCY MANAGEMENT ADVISORY BOARD FOR 2018.

Motion by Mr. Bridge

Second by Mrs. Whitman
 Roll Call: Wilhelm Abstain
 Whitman Yes
 Bridge Yes

Motion Carried

MOTION 5-18: RESOLVED, TO ACCEPT THE MINUTES OF THE END OF YEAR MEETING HELD ON DECEMBER 27, 2017 AS PRESENTED.

Motion by Mr. Bridge
 Second by Mr. Wilhelm
 Roll Call: Wilhelm Yes
 Whitman Yes
 Bridge Yes

Motion Carried

MOTION 6-18: RESOLVED, TO SET THE WAGES FOR THE TRUSTEES AND FISCAL OFFICER FOR 2018 IN ACCORDANCE WITH THE ORC.

Motion by Mr. Bridge
 Second by Mr. Wilhelm
 Roll Call: Wilhelm Yes
 Whitman Yes
 Bridge Yes

Motion Carried

MOTION 7-18: RESOLVED, TO CHANGE THE MILEAGE RATE FROM \$0.53½ PER MILE TO THE RATE ESTABLISHED BY THE COUNTY AT THEIR REORGANIZATIONAL MEETING.

Motion by Mr. Bridge
 Second by Mr. Wilhelm
 Roll Call: Wilhelm Yes
 Whitman Yes
 Bridge Yes

Motion Carried

MOTION 8-18: RESOLVED, TO APPROVE THE DATES FOR THE FOLLOWING MEETINGS WHICH ARE HELD AT THE TOWNSHIP MUNICIPAL BUILDING/FIRE HALL.

Motion by Mr. Wilhelm
 Second by Mr. Bridge
 Roll Call: Wilhelm Yes
 Whitman Yes
 Bridge Yes

Motion Carried

BOARD OF TRUSTEES:

MEETINGS ARE IN HELD MONTHLY IN THE EVENING PER THE FOLLOWING SCHEDULE:

Meeting	Date	Day	Time
Regular	2/6/2018	Tuesday	7:00
Regular	3/6/2018	Tuesday	7:00
Regular	4/3/2018	Tuesday	7:00

Regular	5/1/2018	Tuesday	7:00
Regular	6/5/2018	Tuesday	7:00
Regular	7/3/2018	Tuesday	7:00
Regular	8/7/2018	Tuesday	7:00
Regular	9/4/2018	Tuesday	7:00
Regular	10/2/2018	Tuesday	7:00
Regular	11/6/2018	Tuesday	7:00
Regular	12/4/2018	Tuesday	7:00
Regular	12/26/2018	Wednesday	7:00
Regular	1/8/2019	Tuesday	6:00

ZONING COMMISSION:

MEETINGS ARE HELD IN THE EVENING PER THE FOLLOWING:

Meeting	Date	Day	Time
Regular	1/15/2018	Monday	7:00
Regular	2/19/2018	Monday	7:00
Regular	3/19/2018	Monday	7:00
Regular	4/16/2018	Monday	7:00
Regular	5/21/2018	Monday	8:00
Regular	6/18/2018	Monday	8:00
Regular	7/16/2018	Monday	8:00
Regular	8/20/2018	Monday	8:00
Regular	9/17/2018	Monday	8:00
Regular	10/15/2018	Monday	8:00
Regular	11/19/2018	Monday	7:00
Regular	12/17/2018	Monday	7:00

ZONING BOARD OF APPEALS

MEETINGS HELD QUARTERLY, THE FIRST MONDAY OF THOSE MONTHS STARTING AT 7:00 P.M. THE CALENDAR IS AS FOLLOWS:

Meeting	Date	Day	Time
Regular	4/2/2018	Monday	7:00
Regular	7/2/2018	Monday	7:00
Regular	10/1/2018	Monday	7:00
Regular	1/7/2019	Monday	7:00

HISTORICAL SOCIETY

THE CALENDAR OF MEETINGS IS AS FOLLOWS TO BE HELD AT THE FIRE DEPARTMENT MEETING ROOM:

Meeting	Date	Day	Time
Regular	2/26/2018	Monday	7:00
Regular	3/26/2018	Monday	7:00

Regular	4/30/2018	Monday	7:00
Regular	8/27/2018	Monday	7:00
Regular	9/24/2018	Monday	7:00
Regular	10/29/2018	Monday	7:00
Regular	11/26/2018	Monday	7:00

APPLE FESTIVAL:

The Apple Festival is scheduled for September 21-23, 2018. Meeting dates are as follows:

Meeting	Date	Day	Time
Regular	1/16/2018	Tuesday	7:00
Regular	2/20/2018	Tuesday	7:00
Regular	3/20/2018	Tuesday	7:00
Regular	4/17/2018	Tuesday	7:00
Regular	5/15/2018	Tuesday	7:00
Regular	6/19/2018	Tuesday	7:00
Regular	7/17/2018	Tuesday	7:00
Regular	8/14/2018	Tuesday	7:00
Regular	8/28/2018	Tuesday	7:00
Regular	9/5/2018	Wednesday	7:00
Regular	9/11/2018	Tuesday	7:00

PARK COMMITTEE:

Meeting	Date	Day	Time
Regular	1/17/2018	Wednesday	7:30
Regular	2/21/2018	Wednesday	7:30
Regular	3/21/2018	Wednesday	7:30
Regular	4/18/2018	Wednesday	7:30
Regular	5/16/2018	Wednesday	7:30
Regular	6/20/2018	Wednesday	7:30
Regular	7/18/2018	Wednesday	7:30
Regular	8/15/2018	Wednesday	7:30
Regular	9/19/2018	Wednesday	7:30
Regular	10/17/2018	Wednesday	7:30
Regular	11/14/2018	Wednesday	7:30
Regular	12/19/2018	Wednesday	7:30

MAINTENANCE WORKSHOPS:

Meeting	Date	Day	Time
Workshop	1/27/2018	Saturday	8:00 a.m.
Workshop	4/28/2018	Saturday	8:00 a.m.
Workshop	7/28/2018	Saturday	8:00 a.m.
Workshop	10/27/2018	Saturday	8:00 a.m.

MOTION 9-18: RESOLVED, TO APPROVE THE USE OF THE TOWNSHIP BUILDING FOR MEETINGS BY THE BOYSCOUTS EXECUTIVE COMMITTEE ON THE 4TH TUESDAY OF EACH MONTH @ 6:00 PM AND THE PARK ON 10/5/18 FOR THE FLAG RETIREMENT CEREMONY.

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call:	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

MOTION 10-18: RESOLVED, TO APPROVE THE USE OF THE FIRE HALL FOR MEETINGS BY THE CUBSCOUTS ON THURSDAY EVENINGS AND WAIVE THE FEES.

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call:	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

MOTION 11-18: RESOLVED, TO APPROVE THE USE OF THE PARK AND FIRE HALL BY THE APPLE FESTIVAL COMMITTEE FOR THE ANNUAL FESTIVAL SEPTEMBER 21-23, 2018.

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call:	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

MOTION 12-18: RESOLVED, TO WAIVE THE FEES FOR THE USE OF THE PARK AND FIRE HALL FOR THE 2018 APPLE FESTIVAL.

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call:	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

MOTION 13-18: RESOLVED, THAT THE BOARD OF TRUSTEES SHALL CONDUCT ITS MEETINGS IN FULL COMPLIANCE WITH THE OHIO SUNSHINE LAW AND ACCORDINGLY ESTABLISHES THE FOLLOWING RULES FOR THE SCHEDULING AND NOTICE OF ALL MEETINGS: 1) REGULAR MEETINGS OF THE BOARD OF TRUSTEES SHALL BE HELD ON THE FIRST TUESDAY OF EVERY MONTH AND NOTICE OF SAID MEETINGS SHALL BE POSTED ON THE TOWNSHIP BULLETIN BOARD. 2) NOTICE OF SPECIAL MEETINGS OF THE BOARD OF TRUSTEES SHALL BE GIVEN BY POSTING ADVANCED WRITTEN NOTICE ON A BULLETIN BOARD OR SIGN OVIDED FOR THAT PURPOSE. ADDITIONALLY, NOTICE OF ALL SPECIAL

MEETINGS SHALL BE GIVEN TO THE WARREN TRIBUNE CHRONICLE, AND ANY OTHER NEWSPAPER THAT REQUESTS THE SAME AT LEAST 24 HOURS IN ADVANCE OF THE MEETING, EXCEPT IN AN EMERGENCY IN WHICH CASE THE NOTICE SHALL BE GIVEN AS SOON AS PRACTICABLE. ADDITIONALLY, THE TOWNSHIP WILL PROVIDE ADVANCE WRITTEN NOTICE OF SPECIAL MEETINGS TO ANYONE WHO PROVIDES THE TOWNSHIP WITH PRE-PAID POSTAGE, SELF-ADDRESSED ENVELOPES OR POST CARDS.

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call:	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

MOTION 14-18: RESOLVED, TO GO INTO EXECUTIVE SESSION TO DISCUSS THE APPOINTMENTS AND WAGES OF EMPLOYEES.

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call:	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

The Trustees went into executive session at 6:26 p.m.

MOTION 15-18: RESOLVED, TO RETURN FROM EXECUTIVE SESSION.

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call:	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

The Trustees returned from executive session at 7:40 P.M.

MOTION 16-18: RESOLVED, TO RETAIN JIM DAVIES AS THE ZONING INSPECTOR AT A RATE OF \$925.00/MONTH PLUS MILEAGE AND COURT TIME @ \$20/HR.

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call:	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

MOTION 17-18: RESOLVED, TO COMPENSATE MEMBERS OF THE ZONING COMMISSION AND ZONING BOARD OF APPEALS AT A RATE OF \$40.00/MTG.

Motion by Mr. Bridge

Second by Mr. Wilhelm
Roll Call: Wilhelm Yes
Whitman Yes
Bridge Yes

MOTION 18-18: RESOLVED, TO APPROVE THAT THE CHECKS TO COMPENSATE THE ZONING BOARD AND THE BOARD OF ZONING APPEALS MEMBERS FOR MEETING ATTENDANCE WILL BE ISSUED AND SIGNED AT THE YEAR-END MEETING.

Motion by Mr. Bridge
Second by Mr. Wilhelm
Roll Call: Wilhelm Yes
Whitman Yes
Bridge Yes

Motion Carried

MOTION 19-18: RESOLVED, TO REQUIRE THAT A REPRESENTATIVE OF THE ZONING BOARD AND BOARD OF ZONING APPEALS PRESENT A QUARTERLY REPORT WITH MINUTES OF THE MEETINGS TO THE BOARD OF TRUSTEES ON A QUARTERLY BASIS. MEETINGS OF ATTENDANCE SHOULD BE FEBRUARY, MAY, AUGUST, AND NOVEMBER.

Motion by Mr. Bridge
Second by Mr. Wilhelm
Roll Call: Wilhelm Yes
Whitman Yes
Bridge Yes

Motion Carried

MOTION 20-18: RESOLVED, TO KEEP THE ZONING OFFICE HOURS ON MONDAYS FROM 7:00 PM – 8:00 P.M. IF THE OFFICE HOURS FALL ON A HOLIDAY, THEY ARE THEN RESCHEDULED FOR THE NEXT EVENING, SAME TIME.

Motion by Mr. Bridge
Second by Mr. Wilhelm
Roll Call: Wilhelm Yes
Whitman Yes
Bridge Yes

Motion Carried

MOTION 21-18: RESOLVED, TO RETAIN BRIAN VECCIA ON THE ZONING BOARD THROUGH 12/31/2022.

Motion by Mrs. Whitman
Second by Mr. Wilhelm
Roll Call: Wilhelm Yes
Whitman Yes
Bridge No

Motion Carried

MOTION 22-18: RESOLVED, TO RETAIN HARRY D. BAKER ON THE BOARD OF ZONING APPEALS BOARD THROUGH 12/31/2022.

Motion by Mrs. Whitman

Second by Mr. Wilhelm
Roll Call: Wilhelm Yes
Whitman Yes
Bridge Yes

Motion Carried

MOTION 23-18: RESOLVED, TO RETAIN CHIEF GLADD AND THE CURRENT OFFICERS AT THE FOLLOWING RATES:

CHIEF: \$1,000.00/MONTH
OFFICERS: \$11.75/HR
SERGEANTS: \$12.00/HR
LIEUTENANT \$12.25/HR
Chief's Court Rate: \$12.50/HR
OFF DUTY: \$25.00/HR
EQUIPMENT ALLOWANCE: \$300.00/OFFICER, WITH A STIPULATION THAT THE POLICE OFFICERS MUST PAY FOR THEIR EQUIPMENT UP FRONT, AND TURN IN A RECEIPT FOR REIMBURSEMENT.

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call: Wilhelm Yes
Whitman Yes
Bridge Yes

Motion Carried

MOTION 24-18: RESOLVED, TO CONTINUE THE CURRENT CONTRACT FOR POLICE PROTECTION WITH THE VILLAGE OF ORANGEVILLE.

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call: Wilhelm Yes
Whitman Yes
Bridge Yes

Motion Carried

GENERAL MAINTENANCE:

MOTION 25-18: RESOLVED, TO RETAIN JIM BEERS AS THE GENERAL MAINTENANCE SUPERVISOR AT A RATE OF \$17.00/HR, HOLIDAY RATE @ \$25.50/HR, AND AN EQUIPMENT/CLOTHING ALLOWANCE OF \$350.00/YEAR.

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call: Wilhelm Yes
Whitman Yes
Bridge Yes

Motion Carried

MOTION 26-18: RESOLVED, TO RETAIN TOM PUCAK AS THE GENERAL MAINTENANCE LABORER AT A RATE OF \$14.25/HR, HOLIDAY RATE OF \$21.37/HR, AND EQUIPMENT/CLOTHING ALLOWANCE OF \$350.00/YEAR.

Motion by Mr. Bridge
Second by Mr. Wilhelm
Roll Call: Wilhelm Yes
Whitman Yes
Bridge Yes
Motion Carried

MOTION 27-18: RESOLVED, TO MAINTAIN CINDY BEERS AS TOWNSHIP CUSTODIAN AT A RATE OF \$10.50/HOUR.

Motion by Mr. Bridge
Second by Mr. Wilhelm
Roll Call: Wilhelm Yes
Whitman Yes
Bridge Yes
Motion Carried

MOTION 28-18: RESOLVED, TO MAINTAIN A BACKHOE OPERATOR DIG RATE AT 1½ TIMES REGULAR HOURLY WAGE OF THE INDIVIDUAL.

Motion by Mr. Bridge
Second by Mr. Wilhelm
Roll Call: Wilhelm Yes
Whitman Yes
Bridge Yes
Motion Carried

MOTION 29-18: RESOLVED, TO RETAIN ATTORNEY FINAMORE WITH TURNER, MAY & SHEPHERD AS COUNSEL FOR GENERAL TOWNSHIP BUSINESS AT HIS CURRENT RATES.

Motion by Bridge
Second by Mr. Wilhelm
Roll Call: Wilhelm Yes
Whitman Yes
Bridge Yes
Motion Carried

ZONING REPORT:

Jim Davies gave report for month of December and presented a copy to the Trustees and Fiscal Officer.

FIRE REPORT:

Jim Richmond read the fire report for the month of December. Chief Barrett has retired from the Brookfield Fire Department.

POLICE REPORT:

Chief Gladd presented his report for the month of December as written. A copy of the report was given to the Trustees and Fiscal Officer.

GENERAL MAINTENANCE:

- Jim Beers followed up with more information on the excavator.
- The electrical panel needs updated for the Apple Festival

MOTION 30-18: RESOLVED, TO APPROVE THE PURCHASE OF 60 TONS OF SALT MIX FROM THE COUNTY ENGINEERS PLUS DELIVERY CHARGE.

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call:	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

NEW BUSINESS:

MOTION 31-18: RESOLVED, TO APPROVE THAT THE FISCAL OFFICER MAY PAY REGULAR MONTHLY INVOICES, SUCH AS UTILITIES, CABLE, ELECTRIC, GAS, AND PHONE ELECTRONICALLY.

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call:	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

Chief Gladd received a quote for the lighting on the unmarked car. He also stated that he has to take a test and training in Columbus for LEADS.

MOTION 32-18: RESOLVED, TO APPROVE THE PURCHASE AND INSTALLATION OF A LIGHTING PACKAGE FROM NORTHEASTERN COMMUNICATIONS FOR THE UNMARKED CRUISER FOR \$1,799.30.

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call:	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

COMMENTS:

Nate Custer introduced himself to the board and relayed his interest in supporting the community and doing what it takes to get permission to operate his business.

MOTION 33-18: RESOLVED, TO ADJOURN MEETING.

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call:	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

Fiscal Officer

Trustees