

Hartford Township

Meeting: **Regular Meeting**
Date: Tuesday, March 6, 2018
Time: 7:00 P.M.
Location: Township Building

Present: Rebecca Whitman: Chairman
Mike Bridge: Vice Chairman
Phil Wilhelm: Trustee
Kristine Wilson: Fiscal Officer

Becky called the meeting to order with the Pledge of Allegiance. The Trustees reviewed the minutes from the previous meeting(s) as well as the list of warrants.

MOTION 42-18: RESOLVED, TO ACCEPT THE MINUTES OF THE MEETING HELD ON 2/6/18 AS PRESENTED.

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call: Wilhelm Yes
Whitman Yes
Bridge Yes

Motion Carried

BUDGET & FINANCE

MOTION 43-18: RESOLVED, TO APPROVE WARRANTS #10443-10481 FOR THE MONTH OF FEBRUARY 2018 AS PRESENTED.

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call: Wilhelm Yes
Whitman Yes
Bridge Yes

Motion Carried

MOTION 44-18: RESOLVED, TO APPROVE TRAVEL AND EXPENSES FOR KRISTINE WILSON TO ATTEND THE AUDITOR'S CONFERENCE 3/21-3/24/18 FOR FISCAL OFFICER CONTINUING EDUCATION REQUIREMENTS.

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call: Wilhelm Yes
Whitman Yes
Bridge Yes

Motion Carried

MOTION 45-18: RESOLVED, TO APPROVE THE ELECTRONIC SIGNING OF CHECKS ISSUED BY THE FISCAL OFFICER THROUGH THE UAN ACCOUNTING SOFTWARE.

Motion by Mr. Wilhelm

Second by Mr. Bridge

Roll Call: Wilhelm Yes
Whitman Yes
Bridge Yes

Motion Carried

ZONING REPORT

- Jim Davies presented his report for the month of February 2018 and a copy was provided for the Trustees and Fiscal Officer.

POLICE REPORT

Chief Gladd presented his report for the month of February 2018 and a copy was provided for the Trustees and Fiscal Officer. Trustee Whitman distributed a summary of the police workshop/special meeting from 3/2/18. Kristine will prepare an official copy for approval at the next meeting.

MOTION 46-18: RESOLVED, TO RE-HIRE ED YESKO AS POLICE OFFICER FOR HARTFORD TOWNSHIP AT A RATE OF 11.75/HOUR.

Motion by Mr. Bridge
 Second by Mr. Wilhelm
Roll Call: Wilhelm Yes
 Whitman Yes
 Bridge Yes

Motion Carried

FIRE REPORT

Asst. Chief Ken Johnson was present to give the February 2018 report. A copy was presented to the Trustees and Fiscal Officer.

GENERAL MAINTENANCE:

Jim Beers presented his report for the month of February 2018:

- Jim picked up the new Trailer
- Working on filling potholes
- Jim would like to start trimming trees again on Spencer Clark Road
- Presented quotes from JE Mateyko and Pipelines for labor and materials to install new crossover tile on Drake Stateline Road
- Jim submitted quotes for excavators

MOTION 47-18: RESOLVED, TO APPROVE THE PURCHASE OF MATERIALS FROM PIPELINES INC. FOR THE DRAKE STATELINE DITCH PROJECT TO INSTALL NEW CROSSOVER TILE ON DRAKE STATELINE ROAD FOR A TOTAL OF \$2,416.86.

Motion by Mr. Bridge
 Second by Mr. Wilhelm
Roll Call: Wilhelm Yes
 Whitman Yes
 Bridge Yes

Motion Carried

MOTION 48-18: RESOLVED, TO APPROVE THE ESTIMATE FROM JE MATEYKO TO CLEAN THE DITCHES, AND INSTALL NEW CROSSOVER TILE ALONG DRAKE STATELINE ROAD FOR A TOTAL OF \$7200.00.

Motion by Mr. Bridge
 Second by Mr. Wilhelm
Roll Call: Wilhelm Yes
 Whitman Yes
 Bridge Yes

Motion Carried

MOTION 49-18: RESOLVED, TO APPROVE THE PURCHASE OF AN E35 25HP ZTS BOBCAT COMPACT EXCAVATOR, STS515W, #800155 FROM CLARK EQUIPMENT COMPANY FOR THE STATE CONTRACT PRICE OF \$55,348.55.

Motion by Mr. Bridge

Second by Mr. Wilhelm

<u>Roll Call:</u>	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

Trustee Whitman asked if anyone would like to attend the Pipeline Safety Seminar in Chardon on 4/12/18. The seminar is free of charge. Jim Beers and Cindy Beers will attend, and Jim asked if anyone in the safety forces would like to attend.

The Trustees set the Township Clean-Up date for May 19, 2018 from 9:00 am – 1:00 pm.

The County Engineers dinner is scheduled for 4/25/18 at 6:00 pm. The Trustees will schedule their annual meeting with the County Engineer. Trustee Whitman will coordinate a date and time in March.

PARK COMMITTEE

- A fundraiser is scheduled for 3/17/18 at the winery.
- The Easter Egg Hunt will be on 3/24/18 @ 2:00 pm.
- Phil presented the proposed drawings for a new pavilion to be built in the park. The grant for this building must be submitted by the park committee by 5/1/18.

MOTION 50-18: RESOLVED, TO APPROVE THE USE OF THE PARK AND FIRE STATION ON 03/24/18 FROM 12-4 PM FOR THE EASTER EGG HUNT.

Motion by Mr. Bridge

Second by Mr. Wilhelm

<u>Roll Call:</u>	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

MOTION 51-18: RESOLVED, TO APPROVE THE PROPOSED DRAWINGS FOR THE NEW PAVILLION IN THE PARK.

Motion by Mr. Wilhelm

Second by Mr. Bridge

<u>Roll Call:</u>	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

APPLE FESTIVAL

- None

OLD BUSINESS:

- None

NEW BUSINESS

Kristine asked that the Trustees approve permanent appropriations as listed in the financial reports.

MOTION 52-18: RESOLVED, TO APPROVE PERMANENT APPROPRIATIONS FOR FISCAL YEAR 2018.

Motion by Mr. Mike

Second by Mr. Wilhelm

Roll Call: Wilhelm Yes
Whitman Yes
Bridge Yes

Motion Carried

The Trustees discussed the Staples advantage purchasing program which was detailed by Chief Gladd.

MOTION 53-18: RESOLVED, TO PARTICIPATE IN THE STAPLES ADVANTAGE PURCHASING PROGRAM FOR AN ANNUAL COST OF \$300/YEAR.

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call: Wilhelm Yes
Whitman Yes
Bridge Yes

Motion Carried

The Trustees reviewed the constitution and by-laws of the Trumbull County Council of Governments (COG). The dues are \$100.00 to join for 2018.

MOTION 54-18: RESOLVED, TO AUTHORIZE THE TOWNSHIP OF HARTFORD TO ENTER INTO AGREEMENT FOR THE ESTABLISHMENT OF THE TRUMBULL COUNTY COUNCIL OF GOVERNMENTS. WHEREAS, OHIO REVISED CODE (ORC) CHAPTER 167 AUTHORIZES CERTAIN POLITICAL SUBDIVISIONS TO ENTER INTO AGREEMENTS ESTABLISHING A REGIONAL COUNCIL OF GOVERNMENTS (COG) FOR THE PURPOSE OF PROVIDING CERTAIN PUBLIC SERVICES ON A COOPERATIVE BASIS, AND WHEREAS THE BOARD OF TRUSTEES OF HARTFORD TOWNSHIP NOW DESIRES TO ENTER INTO, AND TO AUTHORIZE THE EXECUTION OF THE COG AGREEMENT FOR THE YEAR 2018. WHEREAS, THERE WILL BE DUES COLLECTED ESTABLISHED FOR THE YEAR OF 2018 BASED UPON THE POPULATION OF THE TOWNSHIP. NOW, THEREFORE, BE IT RESOLVED, BY THE ELECTED OFFICIALS OF HARTFORD TOWNSHIP IN TRUMBULL COUNTY, STATE OF OHIO, CONCURRING THAT: THIS RESOLUTION SHALL TAKE EFFECT AND BE IN FULL FORCE UPON PASSAGE IN ACCORDANCE WITH ALL APPLICABLE PROVISIONS AND SECTIONS OF THE CHARTER.

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call: Wilhelm Yes
Whitman Yes
Bridge Yes

Motion Carried

MOTION 55-18: RESOLVED, TO RECOGNIZE AND PRESENT A CERTIFICATE OF ACHIEVEMENT TO JOHN CARACCI FOR HIS ACHIEVEMENTS AND INDUCTION INTO THE MERCER COUNTY BOWLING HALL OF FAME.

Motion by Mr. Wilhelm

Second by Mr. Bridge

<u>Roll Call:</u>	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

COMMUNICATIONS

- Kristine reviewed communications received for February 2018.

COMMENTS:

- Nathan Custer reviewed his meeting with the Zoning Commission regarding his proposal.

MOTION 56-18: RESOLVED, TO ADJOURN MEETING.

Motion by Mr. Wilhelm

Second by Mr. Bridge

<u>Roll Call:</u>	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

Fiscal Officer

Trustees