

# Hartford Township

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Meeting: **Regular Meeting**  
Date: Tuesday, June 6, 2017  
Time: 7:00 P.M.  
Location: Township Building

Present: Becky Whitman: Chairman  
Mike Bridge: Vice Chairman  
Phil Wilhelm: Trustee  
Kristine Wilson: Fiscal Officer

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Becky called the meeting to order with the Pledge of Allegiance. The Trustees reviewed the minutes from the previous meeting(s) as well as the list of warrants.

**MOTION 64-17: RESOLVED, TO ACCEPT THE MINUTES OF THE MEETING HELD ON 5/2/17 AS PRESENTED.**

Motion by Mr. Bridge

Second by Mr. Wilhelm

<u>Roll Call:</u>	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

## **BUDGET & FINANCE**

**MOTION 65-17: RESOLVED, TO APPROVE WARRANTS #9986-10041 FOR THE MONTH OF MAY 2017 AS PRESENTED.**

Motion by Mr. Bridge

Second by Mr. Wilhelm

<u>Roll Call:</u>	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

## **ZONING REPORT**

Jim Davies presented his report for the month of May 2017 and a copy was provided for the Trustees and Fiscal Officer. Jim reported that the BZA approved the request for a variance by Mr. Shay.

## **POLICE REPORT**

Acting Chief, Sgt. Chris Sable, presented his report for the month of May 2017 and a copy was provided for the Trustees and Fiscal Officer.

**MOTION 66-17: RESOLVED, TO GO INTO EXECUTIVE SESSION TO DISCUSS THE HIRING FOR THE CHIEF OF POLICE POSITION.**

Motion by Mr. Bridge

Second by Mrs. Wilhelm

<u>Roll Call:</u>	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

The Trustees went into executive session at 7:10 PM.

**MOTION 67-17: RESOLVED, TO RETURN FROM EXECUTIVE SESSION.**

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call: Wilhelm Yes  
Whitman Yes  
Bridge Yes

Motion Carried

The Trustees returned from executive session at 8:43 PM.

**MOTION 68-17: RESOLVED, TO APPROVE THE UPDATED JOB DESCRIPTION OF "POLICE CHIEF" AS SUBMITTED.**

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call: Wilhelm Yes  
Whitman Yes  
Bridge Yes

Motion Carried

**MOTION 69-17: RESOLVED, TO APPOINT DAN GLADD AS HARTFORD TOWNSHIP POLICE CHIEF.**

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call: Wilhelm Yes  
Whitman Yes  
Bridge Yes

Motion Carried

**MOTION 70-17: RESOLVED, THAT CHRIS SABLE WILL RESUME HIS DUTIES AS SERGEANT FOR THE HARTFORD TOWNSHIP POLICE DEPARTMENT.**

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call: Wilhelm Yes  
Whitman Yes  
Bridge Yes

Motion Carried

The Trustees asked that the officers work together as a team and support one another to achieve the goals of the department.

**MOTION 71-17: RESOLVED, TO APPROVE THAT OFFICER HARTMAN ATTEND A 3-DAY INTERROGATION and INTERVIEW TRAINING COURSE.**

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call: Wilhelm Yes  
Whitman Yes  
Bridge Yes

Motion Carried

**FIRE REPORT**

No fire report was submitted by Brookfield Fire Department.

**GENERAL MAINTENANCE:**

Jim Beers presented his report for the month of May 2017:

- The Culvert project on Brockway Sharon will begin in July
- Jim attended two classes regarding roads/maintenance and summarized the courses with the trustees.
- Need new set of knives for Flail Mower
- Jim discussed benefits/costs/permits/etc. involved with purchasing an excavator.

**MOTION 72-17: RESOLVED, TO APPROVE THE QUOTE FROM UTILITY SERVICES GROUP FOR \$2100.00 TO INSTALL GAS LINE FOR TOWNSHIP GARAGE.**

Motion by Mr. Bridge

Second by Mr. Wilhelm

<u>Roll Call:</u>	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

**PARK COMMITTEE**

- Phil reported a good turn-out for the Memorial Day Services.

**OLD BUSINESS**

- Mike received quote on security cameras and hard drive. The Trustees discussed what was needed to install a security system on the township property.
- Township Clean-up: over 75 families participated

**MOTION 73-17: RESOLVED, TO APPROVE THE PURCHASE OF EQUIPMENT UP TO \$2,555.00 FOR THE PURPOSE OF INSTALLING A NEW SECURITY SYSTEM FOR THE TOWNSHIP MUNICIPAL BUILDING AND PROPERTY.**

Motion by Mrs. Whitman

Second by Mr. Wilhelm

<u>Roll Call:</u>	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

**NEW BUSINESS**

- None

**COMMUNICATIONS**

- Mr. Shay's certified letter was returned by the post office unsigned.
- The Girl Scouts made a list of all of the veterans at the cemeteries and submitted to Trustee Wilhelm.

**COMMENTS:**

- None

**MOTION 74-17: RESOLVED, TO ADJOURN MEETING.**

Motion by Mr. Bridge

Second by Mr. Wilhelm

<u>Roll Call:</u>	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

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Fiscal Officer

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Trustees