

Hartford Township

Meeting: **Regular Meeting**
Date: Tuesday, September 5, 2017
Time: 7:00 P.M.
Location: Township Building

Present: Becky Whitman: Chairman
Mike Bridge: Vice Chairman
Phil Wilhelm: Trustee
Kristine Wilson: Fiscal Officer

Becky called the meeting to order with the Pledge of Allegiance. The Trustees reviewed the minutes from the previous meeting(s) as well as the list of warrants.

MOTION 118-17: RESOLVED, TO ACCEPT THE MINUTES OF THE MEETING HELD ON 8/1/17 AS PRESENTED.

Motion by Mr. Bridge

Second by Mr. Wilhelm

<u>Roll Call:</u>	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

BUDGET & FINANCE

MOTION 119-17: RESOLVED, TO APPROVE WARRANTS #10127-10187 FOR THE MONTH OF AUGUST 2017 AS PRESENTED.

Motion by Mr. Bridge

Second by Mr. Wilhelm

<u>Roll Call:</u>	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

ZONING REPORT

Jim Davies presented his report for the month of August 2017 and a copy was provided for the Trustees and Fiscal Officer.

POLICE REPORT

Chief Gladd presented his report for the month of August 2017 and a copy was provided for the Trustees and Fiscal Officer.

Sgt. Hunter presented a list of items that are needed to purchase: Drug test kits, new camera, and cuffs for the new prisoner bench.

MOTION 120-17: RESOLVED, TO APPROVE THE PURCHASE OF DRUG TEST KITS FOR A TOTAL OF \$214.91 FROM CHIEF SUPPLY.COM.

Motion by Mr. Bridge

Second by Mr. Wilhelm

<u>Roll Call:</u>	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

MOTION 121-17: RESOLVED, TO APPROVE THE PURCHASE OF A NEW CAMERA FOR \$199.99 FROM BEST BUY.

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call: Wilhelm Yes
Whitman Yes
Bridge Yes

Motion Carried

MOTION 122-17: RESOLVED, TO APPROVE THE PURCHASE OF HANDCUFFS FOR THE NEW PRISONER BENCH FROM GALLS FOR A TOTAL OF \$197.93.

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call: Wilhelm Yes
Whitman Yes
Bridge Yes

Motion Carried

Sgt. Hunter gave a report on the Safety Day. Forty-nine (49) baskets for raffle were donated, and the officers passed out 150 book bags and supplies to the kids. Monetary donations were also received.

Kristine asked the Trustees to review an invoice submitted by Chief Gladd which requested that the Road Department pay Officer Hartman \$20.00/hour for her time directing traffic during the Brockway Sharon Road project. The Trustees discussed the request with Chief Gladd and Sgt. Hunter and decided that any traffic detail in Hartford Township for work performed by Hartford Township will be approved hours over the 300-hours budgeted and paid at the regular hourly pay rate for the officer assigned to the project. However, if an outside contractor is working in the Township, the \$20.00/hour off-duty detail rate will be used.

MOTION 123-17: RESOLVED, TO APPROVE 4 HOURS ADDITIONAL PAY AT THE OFFICER RATE OF \$11.25/HOUR FOR OFFICER HARTMAN FOR HER TIME WORKING TRAFFIC CONTROL FOR THE BROCKWAY SHARON ROAD PROJECT.

Motion by Mrs. Whitman

Second by Mr. Wilhelm

Roll Call: Wilhelm Yes
Whitman Yes
Bridge Yes

Motion Carried

Sgt. Hunter reported that Kinsman Township Police Department will give Hartford Township Police Department a full copy of their policy for a cost of \$1,250.00, which is half the cost that Kinsman Township paid for the policy manual.

FIRE REPORT

Chief Barrett sent the fire report for August: 13 EMS calls, 2 Co Checks, 1 Investigation, 14 wires/trees down, 2 alarm drops for a total of 32 calls. He also submitted the June and July reports to Trustee Whitman, which totaled 16 calls and 20 calls respectively.

GENERAL MAINTENANCE:

Jim Beers presented his report for the month of August 2017:

- Jim reported that Tom would like to return to work effective 9/6/17.
- The gas line has been installed.
- The combined project with South Pymatuning Township has been completed.
- Jim stated that the recycling bins are constantly over-filled. He asked that the camera is installed to monitor the area. Jim will also call the company and request an additional recycling bin.

- Brookfield Township called regarding the culvert replacement project on King Graves. There has been a 7% increase in price for materials.

MOTION 124-17: RESOLVED, TO APPROVE THE PURCHASE OF 40 FEET OF 30" CULVERT FOR \$22.00/FT FROM PIPELINES FOR THE PROJECT ON THOMPSON SHARPSVILLE ROAD WITH BROOKFIELD TOWNSHIP.

Motion by Mr. Bridge

Second by Mr. Wilhelm

<u>Roll Call:</u>	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

MOTION 125-17: RESOLVED, TO APPROVE THE ESTIMATE BY DAVANO PAVING FOR PAVING OF SPENCER-CLARK ROADWAY AREA FOR A TOTAL OF \$1,470.00.

Motion by Mr. Bridge

Second by Mr. Wilhelm

<u>Roll Call:</u>	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

MOTION 126-17: RESOLVED, TO APPROVE THE ESTIMATE BY DAVANO PAVING FOR RESURFACING OF KING GRAVES ROAD FOR A TOTAL OF \$1,275.00.

Motion by Mr. Bridge

Second by Mr. Wilhelm

<u>Roll Call:</u>	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

MOTION 127-17: RESOLVED, TO APPROVE THE ESTIMATE BY DAVANO PAVING FOR PAVING OF DRAKE-STATELINE ROAD FOR A TOTAL OF \$980.00.

Motion by Mr. Bridge

Second by Mr. Wilhelm

<u>Roll Call:</u>	Wilhelm	Yes
	Whitman	Yes
	Bridge	Yes

Motion Carried

Kristine reported that Cintas will not cancel the contract until the contract renewal date.

PARK COMMITTEE

- The park committee made \$527.00 at the State Route 7 60-mile yard sale event.
- The walking path has been prepped for pavement.

MOTION 128-17: RESOLVED, TO APPROVE THAT THE GENERAL FUND WILL PAY FOR THE SHORTFALL IN THE PARK FUND FOR THE UPFRONT COSTS FOR THE WALKING PATH. THESE FUNDS WILL BE REIMBURSED 100% WITH THE WALKING PATH GRANT.

Motion by Mr. Bridge

Second by Mr. Wilhelm

Roll Call: Wilhelm Yes
Whitman Yes
Bridge Yes
Motion Carried

APPLE FESTIVAL

- Sgt. Hunter asked that the Chairman notify the police department of the start of the parade.

NEW BUSINESS

The Cub Scouts requested the use of the Fire Hall on the 2rd Tuesday off each month at 7:00 starting on 9/12/17. The scouts will also perform their flag retirement ceremony on 10/06/17.

MOTION 129-17: RESOLVED, TO APPROVE THE USE OF THE FIRE DEPARTMENT BY THE CUB SCOUTS FOR THEIR MONTHLY MEETINGS BEGINNING 9/12/17 AND CONTINUE MONTHLY ON THE 2ND TUESDAY OF EACH MONTH AT NO FEE.

Motion by Mr. Bridge
Second by Mr. Wilhelm
Roll Call: Wilhelm Yes
Whitman Yes
Bridge Yes
Motion Carried

COMMUNICATIONS

- None

COMMENTS:

- None

MOTION 130-17: RESOLVED, TO ADJOURN MEETING.

Motion by Mr. Bridge
Second by Mr. Wilhelm
Roll Call: Wilhelm Yes
Whitman Yes
Bridge Yes
Motion Carried

Fiscal Officer

Trustees